भारतीय कपास निगम लिमिटेड / THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम, वस्त्र मंत्रालय / A Govt. of India Undertaking, Ministry of Textiles
कपास भवन एस.सी.ओ.,न्यू हाऊसिंग बोर्ड ,7-11, बरनाला रोड / Kapas Bhavan, SCO,New Housing Board, Barnala Road
सिरसा / Sirsa – 125055 (CIN-U51490MH1971GO1014733)
Phone No. 01666-248601 Email- sirsa@cotcorp.com Website: www.cotcorp.org.in Textile Ministry : https://texmin.nic.in

भाकनि/हरि/सिरसा/विपणन/क्रय/ जॉब वर्क एवं स्थानीय परिवहन/2023/ दिनांक 11.08.2023

जॉब वर्क एवं स्थानीय परिवहन हेतु निविदा सूचना

भारतीय कपास निगम लिमिटेड, शाखा कार्यालय- सिरसा द्वारा फसल वर्ष **2023-24** के लिए निम्न खरीद केन्द्रों के लिए जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु निविदा आमंत्रित करता है :-

डबवाली	ऐलनाबाद	कालांवाली	सिरसा	भट्टू	भूना	फतेहाबाद
आदमपुर	बरवाला	हांसी	हिसार	उकलाना	उचाना	कलायत
नारनौल	महम	गोहाना	भिवानी	ढिगावा	सिवानी	चरखी दादरी

निविदा फार्म नियम एवं शर्तों के साथ 04.09.2023 को सुबह 11.30 बजे तक किसी भी कार्य दिवस के दौरान प्रत्येक फॉर्म के लिए 118/- (एक सौ अठारह रुपये मात्र,जीएसटी सहित) के भुगतान पर शाखा कार्यालय, सिरसा से प्राप्त किया जा सकता है या वेबसाइट www.cotcorp.org.in और www.eprocure.gov.in से भी डाउनलोड किया जा सकता है। जो निविदाकर्ता वेबसाइट से टेंडर फॉर्म डाउनलोड कर रहे हैं, उन्हें डी.डी./पे-आर्डर द्वारा रु. 118/- (एक सौ अठारह रुपये मात्र,जीएसटी सहित) का "**भारतीय कपास निगम लिमटेड, सिरसा**" के पक्ष में भुगतान करना होगा या इलेक्ट्रॉनिक फंड ट्रान्सफर /डिजिटल मोड़ ऑफ़ पेमेंट जैसे भीम, यूपीआई, (यूपीआई/भीम-यूपीआई क्यूआर कोड) और आरटीजीएस/एनईएफटी द्वारा भुगतान करना होगा| इलेक्ट्रॉनिक फंड ट्रांसफर केवल वसूली की पुष्टि के अधीन ही मान्य होगा। खाता विवरण इस प्रकार हैं:

बैंक का नाम	: पंजाब नेशनल बैंक, बरनाला रोड, सिरसा
खाता संख्या	: 0430002100023773
आईएफएससी कोड	: PUNB0415500

प्रत्येक केंद्र के लिए 20,000/- रुपये की ईएमडी सहित सभी तरह से विधिवत रूप से भरा हुआ निविदा फार्म सीलबंद लिफाफे में **"2023-24" के लिए "जॉब वर्क एवं स्थानीय परिवहन निविदा"** अंकित करते हुए उप महाप्रबंधक को संबोधित, उपरोक्त पते पर **04.09.2023 को दोपहर 02.00 बजे** या उससे पहले पहुंचना अनिवार्य है|

निर्धारित समय के अंदर प्राप्त निविदाओं की तकनिकी बिड दिनांक 04.09.2023 को दोपहर 03.00 बजे उन निविदाकर्ताओं की उपस्थिति में खोली जाएगी जो उपस्थित रहना चाहते है | **तदोंपरांत तकनिकी रूप से योग्य निविदाओं की वितीय बिड उसी दिन उन निविदाकर्ताओं की उपस्थिति में खोली जाएँगी जो उपस्थित रहना चाहते हों| जो फार्म** MSEs (Micro & Small Enterprises) के तहत आती है एवं **MSE authorities के साथ पंजीकृत है उनको तकनिकी बिड के साथ वैध MSE प्रमाण पत्र प्रस्तुत करने पर निविदा शुल्क (Tender Fees) और ईएमडी (EMD) से छूट प्रदान की जाएगी |** MSE प्रमाण पत्र निविदा कार्य की प्रकृति के अनुरूप होना चाहिए | हालाँकि, अनुबंध पर हस्ताक्षर करने से पहले सफल निविदाकर्ताओं को **20,000**/- रुपये प्रति केंद्र की सुरक्षा राशी (Security Deposit) शाखा कार्यालय में जमा करनी होगी| निविदाकर्ता के पास PAN नंबर एवं पी. एफ. कोड होना अनिवार्य है । निगम किसी भी निविदा को स्वीकार /अस्वीकार करने का अधिकार अपने पास सुरक्षित रखता है |

उप महाप्रबंधक

भारतीय कपास निगम लिमिटेड / THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम, वस्त्र मंत्रालय / A Govt. of India Undertaking, Ministry of Textiles
कपास भवन एस.सी.ओ.,न्यू हाऊसिंग बोर्ड ,7-11, बरनाला रोड / Kapas Bhavan, SCO,New Housing Board, Barnala Road
सिरसा / Sirsa – 125055 (CIN-U51490MH1971GO1014733)
Phone No. 01666-248601 Email- sirsa@cotcorp.com Website: www.cotcorp.org.in Textile Ministry : https://texmin.nic.in

REF:CCI/SRS/HRY/PUR/MKTG(JOB WORK &TRANSP.)/2023/ DT:11.08.2023

Tender Notice for combined Job Work Transportation

The Cotton corporation of India Ltd., Branch office- Sirsa invites Sealed Tenders for Combine Labour Job Work Transportation for Pressing Factories/Godowns located under following Center for Crop year 2023-24 :-

Dabwali	**Ellanabad**	**Kalanwali**	**Sirsa**	**Bhattu**	**Bhuna**	**Fatehabad**
Adampur	**Barwala**	**Hansi**	**Hisar**	**Uklana**	**Uchana**	**Kalayat**
Narnoul	**Meham**	**Gohana**	**Bhiwani**	**Dhigawa**	**Siwani**	**Charkhi dadri**

Tender form along with term & conditions can be obtained from this office on payment of Rs.118/- (including GST) for each form (Rupees one hundred eighteen only) during working hours on any working day upto **11.30 AM on 04.09.2023** or can also be downloaded from website www.cotcorp.org.in and www.eprocure.gov.in. Those who are downloading the tender forms from the website shall have to pay Rs.118/- (Rupees one hundred eighteen only, including GST) by D.D./PO.,in favour of "**The Cotton Corporation of India Limited**, Sirsa",payable at **Sirsa** or by Electronic Fund Transfer/Digital mode of payment such as BHIM,UPI,(UPI/BHIM-UPI QR Code) and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. Account Details are as under:

Bank Name : Punjab national bank, Barnala road, Sirsa
Account No. : 0430002100023773
IFSC Code : PUNB0415500

The tender form duly completed in all respects alongwith **EMD of Rs.20,000/- for each centre separately** for Combine Labour Job Work Transportation in sealed cover superscribed as "**Tender for Combine Labour Job Work Transportation for 2023-24"** addressed to the Dy.General Manager, should reach to the above address on or before **02.00 PM on 04.09.2023**.

Technical Bid of the sealed Tenders received within stipulated time will be opened at **03.00 PM on 04.09.2023**., in the presence of tenderers who may wish to remain present. **Thereafter, Financial Bids of the technically qualified tenders will be opened on the same day,** in the presence of tenderers who may wish to remain present. The firms which come under MSE (Micro & Small Enterprises) and are registered with **MSE authorities** are exempted from tender fees and EMD on production of valid **MSE certificate** along with Technical bid. The **MSE certificate** should be relevant to nature of work of tender. However, **security deposit of Rs.20,000/- for each center separately has to be deposited in branch office by successful bidders before signing of agreement.** The tenderer must have PAN number and P.F. Code. Corporation reserves the right to accept / reject any tender.

Dy. General Manager

भारतीय कपास निगम लिमिटेड / THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम, वस्त्र मंत्रालय / A Govt. of India Undertaking, Ministry of Textiles
कपास भवन एस.सी.ओ.,न्यू हाऊसिंग बोर्ड ,7-11, बरनाला रोड / Kapas Bhavan, SCO,New Housing Board, Barnala Road
सिरसा / Sirsa – 125055 (CIN-U51490MH1971GO1014733)
Phone No. 01666-248601 Email- sirsa@cotcorp.com Website: www.cotcorp.org.in Textile Ministry : https://texmin.nic.in

Tender form fees: Rs. 118/- (including GST)

Last date for issue of tender : 04.09.2023 /11.30 AM
Last date of Submission of tender : 04.09.2023 /02.00 PM

केन्द्र/स्थान: .....

TECHNICAL BID – I

फसल वर्ष 2023-24 के लिए जॉब वर्क एवं स्थानीय परिवहन निविदा हेतु टैक्निकल बिड

1.	जॉब वर्क एवं स्थानीय परिवहन कार्य हेतु ठेकेदार एवं पार्टी का नाम	....
2.	पिता का नाम	.....
3.	पत्राचार / सुचना के लिए पूरा पता दूरभाष व मोबाईल नंबर सहित	....
4.	केंद्र/स्थान का नाम जिसके लिए निविदा प्रस्तुत की गई है	.....
5.	निविदा फीस राशि का विवरण (**रुपए118/-**)	.....
6.	धरोहर राशि का विवरण **(प्रति केंद्र/स्थान रुपए.20,000/-)**	.....
7.	भविष्य निधि (PF No) कोड (प्रमाण पत्र की फोटो प्रति संलगन करे)	.....
8.	पैन नंबर (PAN No) (प्रमाण पत्र की फोटो प्रति संलगन करे)	.....
9.	जी एस टी (GST No) (यदि लागू हो तो, फोटो प्रति संलगन करें)	.....
10.	स्थाई पता (आधर कार्ड की फोटो प्रति संलगन करें)	....
11.	क्या ठेकेदार/फ़र्म MSE मे रैजिस्टर्ड है?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।
12.	यदि ठेकेदार/फ़र्म MSE है तो क्या SC/ST है?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।
13.	यदि ठेकेदार/फ़र्म MSE है तो क्या महिला है?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।

 Seal & Signature of Authorized Signatory

14.	क्या ठेकेदार/फ़र्म startup श्रेणी के अंतर्गत है ?	**हाँ / नहीं** यदि हाँ, तो प्रमाण पत्र की फोटो प्रति संलगन करे।
15.	ठेकेदार के बैंक खाते का विवरण	_____ _____ _____

नोट :- टेंडर फॉर्म के साथ **निविदा शुल्क का ड्राफ्ट, धरोहर राशि का ड्राफ्ट, पी. एफ कोड नंबर, जीएसटी नंबर (यदि लागू हो तो) एवं पैन नंबर** की फोटो कॉपी संलग्न करना अनिवार्य है |

मोहर एवं हस्ताक्षर .....
ठेकेदार का नाम .....
मोबाइल नंबर .....

दिनांक.....

Note:

1. **For each Centre/place separate tender has to be submitted.**
2. **The tenderer must deposit requisite amount of Rs.20,000/- of EMD and tender fees of Rs.118/- including GST.**
3. **The tenderer must have Provident fund Number allotted by P.F. department. (Xerox copy to be attached)**
4. **Xerox copy of PAN No (Name of contractor/firm and name on PAN should match)**
5. **Xerox copy of GST No, if applicable (Name of contractor/firm and name on GST should match)**

Seal & Signature of Authorized Signatory

Terms and Conditions:

1. The last date of submission of the tender to this Office is on 04.09.2023

   (A) The date of opening of Technical bid-I of the tender is on 04.09.2023

   (B) The Financial bid-II of only those tenders who qualified for the technical bid will be opened thereafter on 04.09.2023

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) & Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as "**Job work and local transportation tender for cotton season 2023-24**".

   a) Bid–I (Technical) should be submitted along with EMD, cost of tender & all other documents desired as per tender .

   b) Bid –II (Financial) should contain only financial bid. For Each Centre applied, separate Bid-II (Financial) is to be enclosed, for example if applied for four centres, then Separate four financial Bids are to be enclosed.

3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.

4. The Contractor having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well due payable by the Contractor is not eligible to participate.

5. Contractor has to pay Rs.20,000/- towards E.M.D. for each center/place along with the tender by way of DD/pay order of any nationalized/scheduled bank drawn in favor of "**The Cotton Corporation of India Ltd,**" payable at **Sirsa** Electronic Fund Transfer/Digital mode of payment should be made through UPI/BHIM-UPI QR Code and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. MSE firms are exempted from EMD on production of valid MSE certificate; however security deposit of Rs.20,000/- for each center/place separately has to be deposit in branch office by successful bidders before signing of agreement. No interest will be paid on EMD & security Deposit. EMD & Security Deposit will be refunded after satisfactory completion of work.

6. For Making Online payments bidders can deposit amount in below bank account details.

Bank Name	: Punjab national bank
Branch Name	: Barnala road, Sirsa
Account Number	: 0430002100023773
IFSC Code	: PUNB0415500

7. **If a tenderer quotes nil/Zero charges consideration, the tender bid shall be treated as irresponsive and will not be considered.**

8. **The rates quoted will be considered up-to two decimal places only. If quoted rate contains more than two decimal places then first two decimal places only will be considered and further digits after 2 decimal places will be ignored. In case upon considering first two decimal points, if the quote is Zero, than the tender bid shall be treated as irresponsive and will not be considered.**

9. **During the process of transportation of FP bales from CCI center to Godown for storage purpose, first (1st) weighment is done at the center level/factory level by the factory/CCI center in charge. After that, at the time of unloading of FP bales at Godown, a second (2nd) weighment of Gross – Tare – Net weight of FP bales is to be done by the contractor at nearby weighbridge and the weighment slip should be compulsorily attached with the bill along with e-way bill, LR copy, etc. Any abnormal difference between 1st weight and 2nd weight should be immediately brought to the notice of the CCI center incharge by the contractor. The weighment cost should be included in the transportation rates at the time of submitting the tender.**

10. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agrees to abide by all Rules, Acts, Provisions for employing labourers to do the work related to kapas (seed cotton), FP bales & other stock of the corporation as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen

 Seal & Signature of Authorized Signatory

compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

11. The Applicant **must have P.F Code No, PAN No** and **GST No (**if applicable**).** The certified copies of all the Certificates must be attached with Technical Bid.

12. The Contractor has to submit the certified copy of the PF Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non-compliance of above formalities deductions of PF will be made from the bills and security deposit as per prevalent rules of PF Dept.

13. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act or any other reason and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed. No extra charges will be paid by the Corporation on account of detention of the trucks/vehicles.

14. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest rates as per the financial bid and having clear track record and no pending disputes with CCI.

15. Corporation will consider appointing such contractors those who have required infrastructure.

16. 15 % deduction will be made from bills submitted by the contractor as security deposit along with Income Tax and other taxes, if applicable. Such security deposit shall be released at the end of the season/contracted period on satisfactory completion of work by contractor. However no interest will be paid on such security deposit. Satisfactory work completion certificate to be obtained from concerned Centre Incharge.

17. The weighment of kapas purchased by Corporation at the centre is expected to be completed on the same day by the contractor or maximum upto the start of Auction of next day in mandi. In case weighment is delayed by more than 2 days, the loss to corporation due to such delay in weighment will be recovered from the contractor.

18. In case of direct purchase by Corporation, Palli weighing and filling shall be done by the contractor at the rates fixed by HSAMB For this work contractor shall ensure that weighment of kapas is done by only licensed weighman/ Taula of Mandi. In such case, arrangement of equipments (like weighing scales/palli kanta, weights, etc.) for weighment of kapas is to be arranged by the contractor. Weighing scales/palli kanta, weights, etc. should be duly certified by the Weights & Measures Department of Government.

19. The contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers/ vehicles supplied by the contractor. In this regard, the decision of the centre incharges / godown incharges shall be final & binding on the contractor.

20. Adequate vehicles should be placed on the day to day basis according to corporation's requirement. Contractor should be able to place extra vehicles also, instantly in case of demand. He will have to transport the bales within 24 hours from the intimation. In case of failure, the corporation will arrange the work through other transporter at its discretion and the difference of rate/loss/damage/overheads in any sustained will be recovered from the transporter in addition to the forfeiting the EMD.

21. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the corporation's property.

22. In case of any dispute on any terms interpretation etc. the decision of the Branch Manager Sirsa shall be final and binding on both the parties.

23. The rates quoted by the party should be inclusive of all taxes but excluding GST.

24. All statutory deductions such as Income Tax, Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act 1961 under Section 194(C)/GST Act.

25. The contractor will ensure proper safety of the goods/stock of corporation. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the corporation's property. Also, Contractor will be penalized for any kind of mishandling of corporation's stock (kapas, FP bales etc.) resulting in damage to quality/packing.

26. The contractor is responsible for any complication because of excess/short loading.

27. Transit loss if any observed shall be recovered from the contractor.

28. Eligibility criteria for qualify :-
    - The tenderer must enclose demand draft of requisite amount of EMD and tender fees.
    - The tenderer must have Provident fund Number allotted by P.F. department.
    - The tenderer must have PAN allotted by Income tax department.
    - The tenderer must have GST No.

29. Bales should be loaded lot-wise and no intermixing of lots will be allowed.

30. In transit the bales will have to be covered with tarpaulins and proper protection of stock should be taken by the contractor.

31. The vehicle should be clean and the vehicles carrying coal, cement, chemicals etc., which cause damage to Cotton/stock should not be used. If any damage caused due to transportation of bales, then the recovery will be made from concerned contractor as determined by the Corporation.

32. In case of any accident or eventuality during the transit the same should be informed to Branch Office Sirsa/concerned center incharge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The contractor will be responsible for submitting copies of F.I.R., fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.

33. The bills accompanied with gate pass, L.R. copy along with acknowledgement of goods received in good condition from concern godown incharges, duly acknowledged by Centre Incharge should be submitted to Branch Office for settlement of bills.

34. The payment will be made through e-payment (RTGS/ NEFT etc.).

35. The contractor should contact Centre Incharge / Godown Incharge and Branch Office on daily basis for ascertaining the requirement of vehicles/job work.

36. During the season contractor should transport any bursted/damaged bales from godowns to factory and after repressing the repressed bales should be transported to godowns as per finalized, per bale basis rate.

37. Contractor must give undertaking that if TDS is not applicable, he is having less than 10 vehicles as per the prevalent rules along with copy of PAN card. Format of declaration is enclosed.

38. Contractor will have to submit the Corporation's stock (palli, tarpaulin etc.) provided to him for corporation's work after completion of work. In case of non- submission or any damage to the stock, the loss will be recovered from the contractor.

39. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

40. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

41. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall have to produce the same to their best satisfaction.

42. The Contractor will raise bills separately for job work and transportation of kapas/FP bales and forward it through concerned centre incharge / godown incharge to Branch Office on fortnightly basis.

43. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall be liable to carry the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor.

44. Corporation reserves its right to engage any number of contractors in one/ all the Centers/places depending upon the volume of work.

45. The successful contractor will have to enter into a contract before start of the work.

46. **Penalty clause: If contractor fail to perform contract partially or fully, then CCI shall have right to penalize the Transporter/contractor including blacklisting for up to next two cotton seasons.**

 Seal & Signature of Authorized Signatory

47. The Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Contractor has no right to enhance the said rates under any circumstances.

48. The rates once finalized shall be valid till 30.09.2024 from the date of issue of the confirmation letter/work order and may be extended by the corporation for a further period if necessary.

49. GST E-Way Bill, for movement of corporation's stock, will be generated by the transporter as per GST act & provisions. If any liability arises to the corporation due to non-generation / wrong generation of e-way bill, it will be recovered from the transporter.

50. If any dispute arises this contract will have jurisdiction of Sirsa only.

51. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, Sirsa and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

52. Mere submission of the tender form does not entitle any contractor to be engaged by the Corporation. The corporation reserves the rights to accept/ partly accept/ reject/ any/ all tenders or negotiate in full or in part without assigning any reason whatsoever. The corporation is not bound to allocate minimum work to the tenderer.

53. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch Office, Sirsa Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office, Sirsa.

Seal & Signature of the Contractor.

Seal & Signature of Authorized Signatory

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and I/we hereby undertake to abide by all the above Terms and Conditions.

Place:

Signature:_____
Name & Seal of the contractor: _____
Address Stamp
Witness:

Name & Address

(1)_____
(2)_____

(Signature) (Signature)

 Seal & Signature of Authorized Signatory

ON PARTY LETTER HEAD

Declaration under Section 194C (6) for Non-deduction of Tax at Source

To,
The Cotton Corporation of India Ltd.
B.O. ….

Declaration

I , Mr. _____ (Proprietor/ Partner/Director) of M/s. _____ _____, _____ (Address) (hereinafter the contractor) do hereby make the following declaration as required by sub section (6) of Section 194C of the Income Tax Act, 1961 for receiving payments from the payer without deduction of tax at source.

1. That I /We am/are authorized to make this declaration in the capacity as Proprietor /Partner/Director.

2. That the contractor is engaged by the payer for plying, hiring or leasing of goods carriage for its business.

3. That the contractor does not own more than 10 goods carriage as on date.

4. That if the number of goods carriages owned by the contractor exceeds ten at any time during the period 2023-24 (01.10.23 to 30.09.2024), the contractor shall forthwith, in writing intimate the payer of this fact.

5. That the Income Tax Permanent Account Number (PAN) of the contractor is _____. A photocopy of the same is furnished to the payer along with this declaration.

6. The contractor hereby gives an undertaking to submit duly prescribed form of declaration as notified by the Income tax department.

Place:
Dated: **Declarant**

 Seal & Signature of Authorized Signatory

VERIFICATION

I the above named declarant do hereby verify that the contents of paragraphs one to six above are true to my own knowledge and belief and no part of it is false and nothing material has been concealed in it.

Place :
Dated : **Name of** the Declarant and Signature

Seal & Signature of Authorized Signatory

भारतीय कपास निगम लिमिटेड
शाखा कार्यालय : सिरसा

"फाइनेंशियल बिड-II" (Financial Bid-II)

फसल वर्ष 2023-24 के लिये केन्द्रों पर जॉब वर्क तथा स्थानीय परिवहन निविदा ।

ठेकेदार का नाम :- .....

केन्द्र/स्थान का नाम-: .....

I) कपास/नरमा से संबंधित कार्य				
क्रम	**कार्य का व्योरा**	**प्रति इकाई**	**दरें सभी करों सहित (रुपए में) (Excluding GST)**	**Weightage**
1	निगम द्वारा सीधी खरीद (direct purchase) के समय मंडी / नोटिफ़ाइड मंडी / फैक्ट्री प्रांगण में कपास की पल्ली तुलाई तथा भराई (Palli Weighing & Filling) **नोट :** **क - (ठेकेदार द्वारा जो तोला कपास की तुलाई हेतु लगाया जायेगा वह मार्किट कमेटी का लाईसेंस धारक होना चाहिए।** **ख - (तोल हेतु तोल कांटा, वज़न /बाट आदि उपकरण ठेकेदार को स्वयं उपलब्ध करवाने होंगे।)**	प्रति क्वि॰	Fixed Rate (राज्य मंडी बोर्ड द्वारा तय रेट के अनुसार)	
2	मण्डी/नोटिफाईड मण्डी में कपास की पल्ली कांटे से उतराई, पल्ली बधाई एवं पल्ली की ट्रक/ट्रोली/गड्डा में लदाई ।	प्रति क्वि॰		
3	कपास का मंडी से फैक्ट्री तक का ट्रक/ट्रोली/गड्डा में परिवहन/ढुलाई) कपास की उतराई के बिना| **(दरें सभी स्थानीय फैक्ट्रीयों हेतु)**	प्रति क्वि॰		
	कुल A (2+3)	प्रति क्वि॰		**2**
II) गोदाम/अन्य स्थानो से संबंधित कार्य				
4	किसी भी फैक्ट्री से किसी भी गोदाम (हरियाणा राज्य गोदाम, केंद्रीय भंडार गृह एवं प्राइवेट गोदाम आदि) के लिए गाठें हेतु परिवाहन/ढुलाई ट्रक/ट्रोली/गड्डा लदाई तथा उतराई के बिना (। गोदाम 10 कि.मी.तक)	प्रति गांठ		
5	गांठो की उतराई	प्रति गांठ		
6	गांठों की ढाग/चट्टा लगाई खिचाई सहित	प्रति गांठ		
7	गांठों की ढाग तुड़ाई खिचाई सहित	प्रति गांठ		
	कुल B (4+5+6+7)	प्रति गांठ		**80**
8	गांठों की ट्रक/ट्राली/कंटेनर आदि में लदाई C	प्रति गांठ		**1**
9	गांठों की तुलाई	प्रति गांठ		
10	त्रिपालों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई) खिंचाई सहित / (त्रिपालों की ढाग तुड़ाई) खिंचाई सहित (एवं ट्रक या ट्राली में लदाई	प्रति त्रिपाल		

 Seal & Signature of Authorized Signatory

11	ग्रे क्लाथ की गाठों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई (खिंचाई सहित) ग्रे क्लाथ की गाठों की ढाग तुड़ाई (खिंचाई सहित) एवं ट्रक या ट्राली में लदाई	प्रति गांठ		
	कुल D (9+10+11)			**2**
12	फैक्ट्री से बाहर सेम्पल कटाई **E**	प्रति सैम्पल		**15**
	<u>नोट:</u>			
1.	यदि कपास का तौल फैक्ट्री में स्थित Weighbridge पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या1 , 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा। ऐसी स्थिति में केवल weighbridge प्रभार का भुगतान यदि लागू हो तो किया जाएगा।			
2.	यदि कपास का तौल फैक्ट्री प्रांगण में पल्ली कांटे पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या 1 का भुगतान किया जाएगा एवं क्रम संख्या 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा।			
3.	यदि गांठों का तौल Weighbridge पर किया जाता है तो उस स्थिति में ठेकेदार को क्रम संख्या 9 की दरों का भुगतान नहीं किया जाएगा।			
4.	पल्ली/ बोरों की बंडल बंधाई, लदाई, उतराई एवं रख-रखाव, त्रिपालों का रख-रखाव एवं गोदाम पाला/ सीपेज इकट्ठा करने का इत्यादि का काम ठेकेदार को निशुल्क करना होगा **I**			
5.	उपरोक्त दरें सभी करों सहित Excluding GST भरी जाये ।			
6.	ठेकेदार को खरीदी की मात्रा अधिक होने पर मण्डी/नोटिफाईड मण्डी में लेबर एवं परिवहन / ढुलाई हेतु साधन पर्याप्त मात्रा में उपलब्ध करवाने होगें ।			
7.	**एल-1 दर निम्नानुसार निर्धारित की जाएगी -: L-1 दर: (Ax2 + Bx80 + Cx1 + Dx2 + Ex15)/100**			
8.	ठेकेदार को लेबर एवं परिवाहन/ढुलाई का बिल अलग-अलग प्रस्तुत करना होगा और प्रति माह बिल केन्द्र प्रभारी से सत्यापित कर शाखा कार्यालय को भेजना होगा ।			
9.	निविदा में दर्शायी गई सभी नियम एवं शर्ते (TERMS & CONDITIONS) ठेकेदार पर लागू होगी एवं तदानुसार ठेकेदार को लिखित में अनुबंध में हस्ताक्षर करना होगा ।			
10.	**यदि कोई निविदाकर्ता शून्य/शून्य शुल्क प्रतिफल उद्धृत करता है, तो निविदा बोली को अनुत्तरदायी माना जाएगा और उस पर विचार नहीं किया जाएगा।**			
11.	**उद्धृत दरें दशमलव के दो स्थानों तक ही मान्य की जाएंगी। (विस्तृत जानकारी के लिए टेंडर की टर्म एंड कंडीशन में बिंदु संख्या 08 देखें)**			

मैंने निगम द्वारा निविदा में दी गई सभी नियम एवं शर्ते ध्यान पूर्वक पढ़ और समझ ली है तथा मैं निविदा की इन शर्तों का पालन करने हेतु बाध्य हूँ। मैं निविदा में दी गयी सभी नियम एवं शर्तो पर निगम द्वारा आबंटित कार्य को निष्पादित करने हेतु लिखित अनुबंध पर हस्ताक्षर करूंगा।

हस्ताक्षर ठेकेदार.....
ठेकेदार का नाम.....
ठेकेदार का पता.....
दिनांक.....
मोबाइलनंबर.....

Seal & Signature of Authorized Signatory

AGREEMENT FOR JOB WORK CONTRACTORS AT GODOWNS FOR COTTON SEASON 2023-24

AN AGREEMENT MADE AT …….. ON THIS _____ DAY OF _____ 20_____BETWEEN THE COTTON CORPORATION OF INDIA LIMITED, A COMPANY REGISTERED UNDER THE COMPANIES ACT, 2013HAVING ITS REGISTERED OFFICE AT , MUMBAI 400 021.(HEREIN AFTER FOR BREVITY'S SAKE, CALLED THE "CORPORATION" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE FIRST PART AND A PROPRIETORSHIP FIRM / PARTNERSHIP / CO-OPERATIVE SOCIETY M/s_____ _____REPRESENTATED BY IT PROPRIETOR/PARTNER _____JOB WORK CONTRACTOR (HEREIN AFTER FOR BREVITY'S SAKE CALLED "THE JOB WORK CONTRACTOR" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE SECOND PART.

AND WHEREAS THE JOB WORKS CONTRACTOR HAS AGREED TO DO THE WORK OF JOB WORK AT GODOWNS FOR THE CORPORATION DURING THE COTTON SEASON 2023-24 (I.E. 01-10-2023 TO 30-09-2024) ON CONTRACT BASIS.

AND WHEREAS THE CORPORATION HAS ACCEPTED THE OFFER ON THE TERMS & CONDITIONS CONTAINED AS FOLLOWS:-

I/ WE SHRI/M/S _____CONTRACTOR TO DO THE JOB WORK, ACCORDING TO THE SPECIFICATION AND SATISFACTION OF THE CORPORATION AT VARIOUS GODOWNS NOMINATED BY THE COTTON CORPORATION OF INDIA LTD. BO … AT _____ OUR PROVIDENT FUND CODE NO._____ AND INCOME TAX PAN NO._____

Seal and Signature of Authorized Signatory

Terms and Conditions:

1. The rates for Job work and transportation are as per attached Annexure (A).

2. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to kapas (seed cotton), FP bales & other stock of the corporation as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

3. If MSE Certificate attached by the tenderer should be relevant to the nature of work of the tender.

4. The Contractor has to submit the certified copy of the PF Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of non-payment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non-compliance of above formalities deductions of PF will be made from the bills and security deposit as per prevalent rules of PF Dept.

5. The rates finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act or any other reason and contractor s hall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed. No extra charges will be paid by the Corporation on account of detention of the trucks/vehicles.

6. 15% deduction will be made from bills submitted by the contractor as security deposit along with Income Tax and other taxes, if applicable. Such security deposit shall be released at the end of the season/contracted period on satisfactory completion of work by contractor. However no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Centre incharge.

7. The weighment of kapas purchased by Corporation at the centre is expected to be completed on the same day by the contractor or maximum upto the start of Auction of next day in mandi. In case weighment is delayed by more than 2 days, the loss to corporation due to such delay in weighment will be recovered from the contractor.

8. In case of direct purchase by Corporation, Palli weighing and filling shall be done by the contractor at the rates fixed by HSAMB Mandi Board. For this work contractor shall ensure that weighment of kapas is done by only licensed weighman/ Taula of Mandi. In such case, arrangement of equipments (like weighing scales/palli kanta, weights, etc.) for weighment of kapas is to be arranged by the contractor. Weighing scales/palli kanta, weights, etc. should be duly certified by the Weights & Measures Department of Government.

9. The contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers/ vehicles supplied by the contractor. In this regard, the decision of the centre incharge shall be final & binding on the contractor.

10. Adequate vehicles should be placed on the day to day basis according to corporation's requirement. Contractor should be able to place extra vehicles also, instantly in case of demand. He will have to transport the bales within 24 hours from the intimation. In case of failure, the corporation will arrange the work through other transporter at its discretion and the difference of rate/loss/damage/overheads in any sustained will be recovered from the transporter in addition to the forfeiting the EMD.

11. In case of any dispute on any terms interpretation etc. the decision of the Branch Manager Sirsa shall be final and binding on both the parties.

12. The rates quoted by the party should be inclusive of all taxes but excluding GST.

13. All statutory deductions such as Income Tax, Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act 1961 under Section 194(C)/GST Act.

14. The contractor will ensure proper safety of the goods/stock of corporation. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the corporation's property. Also, Contractor will be penalized for any kind of mishandling of corporation's stock (kapas, FP bales etc.) resulting in damage to quality/packing.

15. The contractor is responsible for any complication because of excess/short loading.

16. Transit loss if any observed shall be deducted proportionately from the contractor.

 Seal and Signature of Authorized Signatory

17. Bales should be loaded lot-wise and no intermixing of lots will be allowed.

18. In transit the bales will have to be covered with tarpaulins and proper protection of stock should be taken by the contractor.

19. The vehicle should be clean and the vehicles carrying coal, cement, chemicals etc., which cause damage to Cotton/stock should not be used. If any damage caused due to transportation of bales, then the recovery will be made from concerned contractor as determined by the Corporation.

20. In case of any accident or eventuality during the transit the same should be informed to Branch Office Sirsa /concerned center incharge immediately, besides completing the formalities of lodging F.I.R. with police, investigation report, arrangement of Fire Brigade report and photographs etc., The contractor will be responsible for submitting copies of F.I.R., fire brigade report etc., wherever necessary. Without preliminary survey truck/ salvage should not be removed.

21. The bills accompanied with gate pass, L.R. copy along with acknowledgement of goods received in good condition from concern godown incharges, duly acknowledged by Centre Incharge should be submitted to Branch Office for settlement of bills.

22. The payment will be made through e-payment (RTGS/ NEFT etc.).

23. The contractor should contact Centre Incharge / Godown Incharge and Branch Office on daily basis for ascertaining the requirement of vehicles/job work.

24. Penalty clause: If contractor fail to perform contract partially or fully, then CCI shall have right to penalize the Transporter/contractor including blacklisting for up to next two cotton seasons.

25. During the season contractor should transport any bursted/damaged bales from godowns to factory and after repressing the repressed bales should be transported to godowns as per finalized, per bale basis rate.

26. Contractor must give undertaking that if TDS is not applicable, he is having less than 10 vehicles as per the prevalent rules along with copy of PAN card. Format of declaration is enclosed.

27. Contractor will have to submit the Corporation's stock (palli, tarpaulin etc.) provided to him for corporation's work after completion of work. In case of non- submission or any damage to the stock, the loss will be recovered from the contractor.

28. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

29. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

30. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall have to produce the same to their best satisfaction.

31. The Contractor will raise bills separately for job work and transportation of kapas/FP bales and forward it through concerned centre incharge to Branch Office on fortnightly basis.

32. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall be liable to carry the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor.

33. Corporation reserves its right to engage any number of contractors in one/ all the Centers/places depending upon the volume of work.

34. The Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Contractor has no right to enhance the said rates under any circumstances.

35. The rates once finalized shall be valid till 30.09.2024 from the date of issue of the confirmation letter/work order and may be extended by the corporation for a further period if necessary.

 Seal and Signature of Authorized Signatory

36. GST E-Way Bill, for movement of corporation's stock, will be generated by the transporter as per GST act & provisions. If any liability arises to the corporation due to non-generation / wrong generation of e-way bill, it will be recovered from the transporter.

37. If any dispute arises this contract will have jurisdiction of Branch Office Sirsa only.

38. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, Sirsa and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

39. The Corporation is not bound to allocate minimum work to the tenderer.

40. ARBITRATION CLAUSE :

    1. This contract is subject to the Jurisdiction of B.O: Sirsa at Haryana, in case of any dispute.
    2. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, Sirsa and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

41. I / We the Job contractor undertake to submit " Clearance Certificate" of all the dues payable to P.F. Department in the year end before claiming the security deposit from the Corporation, If required.

42. I / We shall abide by terms and conditions mentioned above. If any Terms & Conditions violated by me / us, then the Corporation will have a right to cancel the contract after giving three days' notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

Place:

Date:

Signature of Job work contractor with seal

Witness:-

Name & Address

1.

_____

(Signature)

2.

_____

(Signature)

Seal and Signature of Authorized Signatory

Annexure – (A)

I) <u>कपास/नरमा से संबंधित कार्य</u>			
क्रम	**कार्य का व्योरा**	**प्रति इकाई**	**दरें सभी करों सहित (रुपए में) (Excluding GST)**
1	निगम द्वारा सीधी खरीद (direct purchase) के समय मंडी / नोटिफ़ाइड मंडी / फैक्ट्री प्रांगण में कपास की पल्ली तुलाई तथा भराई (Palli Weighing & Filling) **नोट :** **क -(ठेकेदार दुवारा जो तोला कपास की तुलाई हेतु लगाया जायेगा वह मार्किट कमेटी का लाईसेंस धारक होना चाहिए।** **ख -(तोल हेतु तोल कांटा, वज़न /बाट आदि उपकरण ठेकेदार को स्वयं उपलब्ध करवाने होंगे।)**	प्रति क्वि॰	Fixed Rate (राज्य मंडी बोर्ड द्वारा तय रेट के अनुसार)
2	मण्डी/नोटिफाईड मण्डी में कपास की पल्ली कांटे से उतराई, पल्ली बधाई एवं पल्ली की ट्रक/ट्रोली/गड्डा में लदाई ।	प्रति क्वि॰	
3	कपास का मंडी से फैक्ट्री तक का ट्रक/ट्रोली/गड्डा में परिवहन/ढुलाई)कपास की उतराई के बिन । **(दरें सभी स्थानीय फैक्ट्रीयों हेतु)**	प्रति क्वि॰	
	कुल A (2+3)	प्रति क्वि॰	
II) <u>गोदाम/अन्य स्थानो से संबंधित कार्य</u>			
4	किसी भी फैक्ट्री से किसी भी गोदाम (हरियाणा राज्य गोदाम, केंद्रीय भंडार गृह, एवं प्राइवेट गोदाम) के लिए गाठें हेतु परिवाहन/ढुलाई ट्रक/ट्रोली/गड्डा लदाई तथा उतराई के बिना (गोदाम 10 कि.मी.तक)	प्रति गांठ	
5	गांठो की उतराई	प्रति गांठ	
6	गांठों की ढाग/चट्टा लगाई (खिचाई सहित)	प्रति गांठ	
7	गांठों की ढाग तुड़ाई (खिचाई सहित)	प्रति गांठ	
	कुल B (4+5+6+7)	प्रति गांठ	
8	गांठों की ट्रक/ट्राली/कंटेनर आदि में लदाई **C**	प्रति गांठ	
9	गांठों की तुलाई	प्रति गांठ	
10	त्रिपालों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई(खिंचाई सहित) त्रिपालों की ढाग तुड़ाई(खिंचाई सहित) एवं ट्रक या ट्राली में लदाई|	प्रति त्रिपाल	
11	ग्रे क्लाथ की गाठों की ट्रक या ट्राली से उतराई एवं चट्ठा लगाई (खिंचाई सहित) ग्रे क्लाथ की गाठों की ढाग तुड़ाई (खिंचाई सहित) एवं ट्रक या ट्राली में लदाई|	प्रति गांठ	
	कुल D (9+10+11)		
12	फैक्ट्री से बाहर सेम्पल कटाई **E**	प्रति सैम्पल	

Seal and Signature of Authorized Signatory

नोट:	
1.	यदि कपास का तौल फैक्ट्री में स्थित Weighbridge पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या1 , 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा। ऐसी स्थिति में केवल weighbridge प्रभार का भुगतान) यदि लागू हो तो (किया जाएगा।
2.	यदि कपास का तौल फैक्ट्री प्रांगण में पल्ली कांटे पर होता है तो ठेकेदार को उपरोक्त क्रम संख्या 1 का भुगतान किया जाएगा एवं क्रम संख्या 2 तथा 3 की दरों का भुगतान नहीं किया जाएगा।
3.	यदि गांठों का तौल Weighbridge पर किया जाता है तो उस स्थिति में ठेकेदार को क्रम संख्या 9 की दरों का भुगतान नहीं किया जाएगा।
4.	पल्ली/ बोरों की बंडल बंधाई, लदाई, उतराई एवं रख-रखाव, त्रिपालों का रख-रखाव एवं गोदाम पाला/ सीपेज इकट्ठा करने का इत्यादि का काम ठेकेदार को निशुल्क करना होगा।
5.	उपरोक्त दरें सभी करों सहित Excluding GST हैं ।
6.	ठेकेदार को खरीदी की मात्रा अधिक होने पर मण्डी/नोटिफाईड मण्डी में लेबर एवं परिवहन /ढुलाई हेतु साधन पर्याप्त मात्रा में उपलब्ध करवाने होगें ।
7.	ठेकेदार को लेबर एवं परिवाहन/ढुलाई का बिल अलग-अलग प्रस्तुत करना होगा और प्रति माह बिल केन्द्र प्रभारी से सत्यापित कर शाखा कार्यालय को भेजना होगा ।

Place:

Date:

Signature of Job work contractor with seal

Witness:-

Name & Address

1.

_____

(Signature)

2.

_____

(Signature)

Seal and Signature of Authorized Signatory